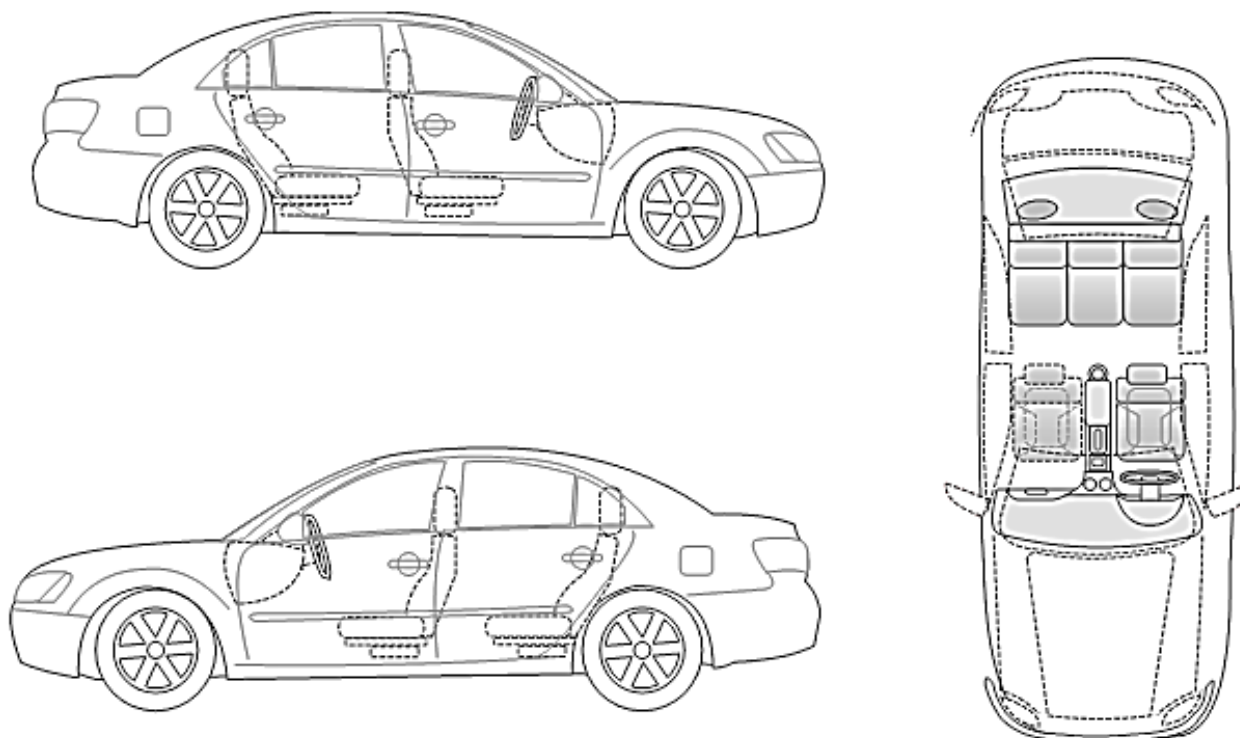


Vehicle Takeover / Handover Pro former



Date	Vehicle Make	Registration	Name	Signature	Damage / Remarks

How to Complete this Pro Former

- Ensure that all damage is indicated (*no matter how small) by indicating a 'cross' (x) on the diagrams above and listing it in the Damage / Remarks Column.
- Record the mileage and fuel readings (in the table below) and retain any fuel receipts at the beginning and end of the vehicle use.
- **Do not** forget to sign this Pro Former in the Table above and in the signature block below, as you (the nominated driver) are solely responsible for this vehicle.

Mileage Out	Fuel Level	Fuel Cost	Fuel Purchased	Mileage In

Signature Block (Must be signed by Student & Tutor)

Student Name	Signed	Tutor Name	Signed